



Canterbury  
Early  
Learning  
Centre

# Parent Handbook



# INTRODUCTION

## HOURS OF OPERATION

Our hours of operation are from 6:45am to 6:00pm, with the classroom program running from 8:30am to 3:00pm. Please contact the ELC Admin Team for further details.

## CONTACT DETAILS

Tel: 07 3299 0862

Email: [elc@canterbury.qld.edu.au](mailto:elc@canterbury.qld.edu.au)

## KEY STAFF



**Daniel Walker**

Principal



**Karen Roman**

Head of Junior  
School

## PHILOSOPHY

We offer our families a supportive and stimulating Early Learning education with highly qualified teachers in vibrant, well-resourced classrooms and engaging outdoor spaces.

Our children are encouraged to question, discover, problem solve and create as they explore their world while developing a sense of belonging.

# CLASS DETAILS



Each of our Pre-Kindy and Kindy Rooms have been given the local Aboriginal Yugambah names for the native birds found in our community.

We have the Mibunns (eagles), Kagarus (kookaburras), Bilins (parrots), Geiras (cockatoos) and Booanguns (curlews).

Curlews in particular have a special place in the College's identity, returning every year to the campus to hatch their young.

All the birds are also a metaphor of how the children's learning will grow and soar to great heights, while spreading their wings and exploring their environment.





# THE RHYTHM OF THE DAY



6:45am - Centre Opens | Outdoor Exploration

8:30am - Class Program Begins

9:00am - Fruit Break

11:00am - Morning Tea

1:00pm - Lunch

1:30pm - Relaxation

3:00pm - Whole Centre Collaborative Play

4:30pm - Afternoon Tea (provided by ELC)

6:00pm - Centre Closes

Students are involved in weekly specialist lessons in the areas of:

- Music and Movement
- Spanish
- Library
- Engine Room: Perceptual Motor Program
- Kitchen Garden



## WHAT TO BRING

- Canterbury School Bag
- Lunch Box – with a large icepack to ensure food stays cold (no cans or tins please as these can cause injuries)
- Wholesome and Healthy Food – with one piece of fruit, morning tea and lunch
- Drink Bottle – containing water only that your child can open themselves
- ELC Uniform Hat
- Sunscreen (roll-on only)
- Sheet Bag with cot sheets
- Library Bag
- Spare ELC Uniform Set – including spare underwear
- Please ensure everything is clearly named



## EQUIPMENT TO PURCHASE

### Pre-Kindy

- Canterbury Homework Bag
  - To be used as the ELC Library Bag
- Canterbury Library Bag
  - To be used as a Sheet Bag
- Raincoat
- Pair of gumboots for bush exploration
- Unfragranced Baby Wipe Refill Pack 80

### Kindy

- Canterbury Homework Bag
  - To be used as the ELC Library Bag
- Canterbury Library Bag
  - To be used as a Sheet Bag
- Raincoat
- Pair of gumboots for bush exploration
- Unfragranced Baby Wipe Refill Pack 80

## STATIONERY

Stationery supplies are purchased in bulk and issued to students as needed within the classroom.

The cost for these items is included in the Single Resource Charge (SRC).



# UNIFORM SHOP

Our campus Uniform Shop can be accessed via the Senior School Gate on Old Logan Village Road with plenty of onsite customer parking.

New families are encouraged to call ahead to arrange an appointment prior to visiting the Uniform Shop for helpful advice and fitting support.

- Email: [canterbury.college@theschoollocker.com.au](mailto:canterbury.college@theschoollocker.com.au)
- Tel: 07 3299 0925
- **Opening Hours:** Monday, Tuesday, Thursday and Friday  
During term time only 7:30am - 11:30am.

Purchases can also be made through our official supplier **The School Locker** either online or from The School Locker Loganholme Superstore.

- Location: Shop 2, 3878 Pacific Highway, Loganholme.
- Tel: 07 3440 9701
- Website: [theschoollocker.com.au](http://theschoollocker.com.au)
- **Opening Hours:** Monday, Tuesday, Wednesday and Friday: 8:30am – 5:00pm, Thursday: 8:30am – 6:00pm, Saturday: 9:00am – 3:00pm, Sunday: Closed.



# SCHOOL CANTEEN

ELC parents and carers can place lunch orders online via the My Student Account and select items from the menu.

Orders must be received by 8:30am on the day of delivery and will be delivered to your child's classroom. This is for lunch only and morning tea will still need to be packed.

Parents and carers who do not have internet access can place orders in person at the School Canteen for the current day and authorise payment against their child's My Student Account.

## Please Note:

School Canteen services are only available during the College's Term Time Calendar.

# FRUIT BREAK

Families are asked to send a labelled container of fruit to Kindy each day with their child. This fruit is to be cut at home, so the children can enjoy eating it during their Fruit Break.





# COMMUNICATION



## Xplor Home App

All ELC parents and carers will be provided access to the Xplor Home App. This app will be used to sign your child in and out, send late arrival/absentee/holiday notifications, receive notices from the ELC and view your statement and financial information. Parents and carers will also be able to view daily photos and observations through Xplor. You will be provided with a manual on how to use the Xplor Home App, plus more information when you receive your enrolment confirmation.

## Canterbury College App

We encourage all parents and carers to download the free Canterbury College App which provides a wealth of information throughout the year such as important notices, calendar events, newsletters, notices from the Director of the ELC and Principal etc. Our app is available via Apple iTunes or Google Play.



**Canterbury**



## MyCC Portal

The My Canterbury College or MyCC Portal is the school's primary communication platform for all news, information and calendar events.

## FEES

Fees are issued two weeks in advance in accordance with our ELC Fees Policy.

Families will receive an emailed statement on the Monday of each payment week.

The Fees Policy is available on the Canterbury website or at anytime from the ELC Administration.

The **Child Care Subsidy (CCS)**, a Commonwealth Government payment to help with the costs of childcare, may be available through Centrelink.

You will need to go into your MyGov account and confirm that your child has commenced at Canterbury College.

### Pre-Kindy \$130 Per Day\*

A dedicated Pre-Kindy Room for 3 year olds with daily bookings available.

### Kindy \$115 Per Day\*

Four Kindy Rooms for 4-5 year olds are available.

Plus an annual Single Resource Charge (SRC) \$150

*\*Before CCS applied*

**Free Kindy will be offered to all eligible Kindy families for 15 hours per week for up to 40 weeks of the year.**





## BUSH KINDY

The ELC's Bush Kindy Program allows children the opportunity to freely explore their local natural environment and use what nature has to offer as a valuable learning resource.

Bush Kindy promotes connecting to the land through uninterrupted child-centred play in the natural environment, and igniting an interest to further inquire, investigate and explore the world around them.

There are many benefits to engaging in our Bush Kindy, including documented evidence that partaking in age-appropriate 'risky play' promotes the development of independence, problem-solving and confidence.

Educators and children alike will be inspired by the endless opportunities nature has to offer to their learning and classroom environments.

## LEARNING FRAMEWORK

Our educational programs are based on the Queensland Government's approved Learning Frameworks, linked to the National Quality Standard.

These are:

- ♦ The Early Years Learning Framework
- ♦ The Queensland Kindergarten Learning Guidelines

