19 November 2025

Dear Parents and Carers,

Canterbury College's 1:1 device program continues to be a vital part of each student's learning journey. In 2025, students entering Years 4, 7 and 10 will receive a cutting-edge device designed to support their academic growth over the next three years. These devices will feature faster processors and increased RAM, ensuring optimal performance and access to innovative learning tools and resources.

The program operates on a three-year cyclic lease model, meaning devices are returned to the leasing company at the end of the term. This approach ensures students always have access to the latest technology, supporting a seamless and modern learning experience.

Considering the increasing risks associated with online environments, the College recognises the importance of equipping both students and parents/carers with the knowledge to navigate digital spaces safely.

To support this, information sessions will be held prior to the distribution of laptops, focusing on cyber safety, responsible use, and key features of the devices. These sessions are a critical part of our commitment to ensuring a secure and enriching digital learning environment for all students.

Attendance at the upcoming Student Device Information Sessions is mandatory for all students receiving College-issued laptops. These sessions will cover essential topics that support a safe, respectful, and informed digital learning environment.

The College IT Department has scheduled the session and device rollout for **Thursday 22 January 2026**. Students with siblings in different year levels who are also receiving devices are encouraged to attend a session that best suits their family's schedule. If this applies to you, please notify the IT Department in advance so that we can prepare all devices for collection at the same time.

**Please Note:**
All sessions will **commence promptly at the scheduled time** to ensure that all key information is covered and that devices can be distributed to students efficiently and without delay. Your punctuality is appreciated to help us maintain a smooth and timely rollout process.

| Class Group rollout | Time | Location |
|---|---|---|
| Year 4 students and parents/carers | 8:00-9:00am | F Block |
| Year 7 students and parents/carers | 9:00-10:00am | F Block |
| Year 10 students and parents/carers | 10:00-11:00am | F Block |
| All other new students starting in 2026 in Years 5, 6, 8, 9, 11 and 12. | 11:00-12:00pm | F Block |

During these sessions, devices will be distributed to students to ensure they can log in seamlessly on their first day at the College. Students will be required to:
- Log into their device
- Check accompanying accessories
- Take the device home

Students and parents/carers are kindly requested to familiarise themselves with the Student Device Agreement and Technology Use Guidelines. This document is essential for understanding the technology provided by the College, including:

- Expectations for responsible use
- Costs associated with replacing accessories
- Procedures for lost, missing, or stolen devices
- Coverage details under Accidental Damage Protection (ADP)

By accepting and using a College-issued device, students and parents/carers are deemed to have agreed to the terms and conditions outlined in the agreement.

Attached also are the Student Device Agreement and Technology Use Guidelines.

If you have any questions or require assistance, please contact the IT Help Desk at support@cc.qld.edu.au.

Thank you for your cooperation in ensuring a smooth and successful rollout. Wishing you a safe holiday season and a prosperous 2026.


Yours faithfully,



**Meagan King**
Deputy Principal

**Afzal Shariff**
Director of IT Services