

18 November 2024

Dear Parents and Carers



Canterbury College's 1:1 device program plays as an integral part of students learning journey. In 2025 students in Years 4, 7, and Year 10, will be receiving a cutting-edge device, providing access to innovative learning tools and resources, and equipped with a faster processor and increased RAM, to ensure optimal performance over three years.

Importantly, devices are leased on a three-year cyclic lease model, where they will be returned to the leasing company. The decision to refresh the devices at the end of the lease period enables students to continue with their education knowing that they have the very latest equipment at their fingertips.

Given the rising prevalence of online threats, it is crucial to equip ourselves with the knowledge necessary to navigate and avert the dangers posed by various risks. The College has identified the need for parents/carers and students to attend informative sessions held prior to the distribution of laptops.

Attendance to these sessions is mandatory for all students, as we aim to delve into essential topics that contribute to a safe and respectful digital environment: -

- *Staying Safe Online / Being Cyber Savvy*: Navigating the online world with awareness and responsibility.
- *User Agreement*: Understanding and adhering to the guidelines that govern our use of technology.
- *Use of Technology at College*: Exploring the responsible and effective use of technology within the college community.
- *Managing the Device On and Off Campus*: Tips and practices for the proper care and use of devices in various settings.
- *College's Risk Mitigation Strategies*: Gaining insights into the measures the college has in place to proactively address potential risks.

The Student Device Agreement and Technology Use Guidelines stand as pivotal documents, fostering a shared understanding between users and the College, with the overarching goal of cultivating a harmonious and respectful technological community. Signing and acceptance of the terms outlined in these documents are imperative for both parents/carers and students, serving as a prerequisite to receive a device. Without the acceptance of the agreement, the College cannot issue a device to the students.

The College IT department has scheduled an information session and device rollout for **Friday January 24, 2025**. Students with siblings in different cohorts who are also receiving laptops are encouraged to attend a session that is convenient for them. Please notify the IT department so that your devices can be prepared simultaneously.

Session times for each year group, along with their parents and caregivers, are outlined below.

Class Group rollout	Friday 24 January	Location
Year 4 students and parents/carers	8:00 - 9:00am	Senior Library
Year 7 students and parents/carers	9:00 – 10:00am	Senior Library
Year 10 students and parents/carers	10:00 -11:00am	Senior Library
All other new students starting in 2025 in Years 5, 6, 8, 9, 10, 11, 12	11:00 – 12:00pm	Senior Library

At the information session, devices will be distributed to students to ensure they can log in at the College seamlessly on the first day. During this process, students are required to log into their devices, check the accompanying accessories, and take them home.

It is important to note that without a signed agreement, laptops will not be issued. However, arrangements can be made for devices to be securely stored at the IT department if necessary.

To access the user agreement document, please click on the link provided below. It is important that this document is thoroughly reviewed and signed by both parents/guardians and students. Your acceptance and understanding of The Student Device Agreement and Technology Use Guidelines are integral to participation in the program.

The due date for submitting the agreement is **Friday December 15, 2024**. Your prompt action is greatly appreciated and will allow us to facilitate the timely setup of the device, ensuring its readiness for the scheduled rollout.

[CC 1 to 1 Device Agreement](#)

If you have any questions or concerns, please do not hesitate to reach out to the **IT Help Desk: support@cc.qld.edu.au**. The College appreciates your cooperation in ensuring a smooth and compliant process.

Wishing you all a safe holiday and a prosperous 2025.

Best Wishes

Afzal Shariff
Director of IT Services