

## Uniform Policy

### 1. Purpose and Objectives

The purpose of this policy is to provide a framework for the standards of the College student uniform. Canterbury College believes school uniforms provide many benefits to the College and its students. We have prepared these regulations setting out the College uniform with the following principles in mind:

- The uniform fosters College spirit.
- The uniform helps to eliminate social distinctions between students.
- The uniform enhances the safety of our students and community.
- The uniform is comfortable to wear.
- The uniform reduces distractions otherwise arising from students wearing different clothing.
- The uniform is in line with the expectations of the community.

The College designates the wearing of, and type, of clothing for all aspects of the Co-curricular activities and curricular programs. These requirements are guided by the principles set out above.

### 2. Definitions, Terms, Acronyms

Canterbury College	Canterbury College Ltd or any controlled entities of Canterbury College Ltd.
ELC	Early Learning Centre
HPE	Health and Physical Education
Summer	Terms 1 and 4 of the school Calendar.
Winter	Terms 2 and 3 of the school Calendar.

### 3. Policy Scope/Coverage

The Uniform Policy applies to all parents/carers and students currently enrolled at Canterbury College and all teaching and administrative staff responsible for enforcing the College's uniform standards.

### 4. Policy Statement

The policies detailed below and the accompanying guidelines and procedures form part of the College Policy and are to be adhered to.

There will be occasions where students cannot wear the exact clothing we have designated. For example, a student may injure a foot and be unable to wear the correct shoes. In these cases, a note from a parent or carer should be written and addressed to the Head of Junior/Senior School.

Where a religion genuinely followed by a student or their parents mandates the wearing of certain clothing, the College will assess the requirement by the principles set out above and will act reasonably to make decisions considering the interests of the College community.

## 5. Guidelines/Procedure/Process

### 5.1 College Sanctioned Uniform – Junior School

#### 5.1.1 Early Learning Centre (ELC)

Summer	Winter
<ul style="list-style-type: none"> <li>• Navy College sport shorts for girls and boys</li> <li>• Navy ELC polo</li> <li>• Navy College sports socks</li> <li>• Predominantly white leather Velcro-tab joggers (moving to black in 2025)</li> <li>• Raincoat</li> <li>• ELC hat</li> <li>• Gumboots</li> </ul>	<ul style="list-style-type: none"> <li>• Navy ELC fleecy track suit top and pants</li> <li>• Navy ELC polo</li> <li>• Navy College sports socks</li> <li>• Predominantly white leather Velcro-tab joggers (moving to black in 2025)</li> <li>• Raincoat</li> <li>• ELC hat</li> <li>• Gumboots</li> </ul>
<p><b>Accessories for Female Students</b></p> <ul style="list-style-type: none"> <li>• Hair accessories may be navy, red, silver/grey or white.</li> <li>• Hair ties and pins should be a natural colour.</li> <li>• Hair claws are not permitted.</li> <li>• Oversized accessories e.g., JoJo bows are not permitted</li> </ul>	

#### 5.1.2 Prep – Year 6 Formal Uniform

Summer	Winter
<p><b>MALE STUDENT</b></p> <ul style="list-style-type: none"> <li>• College shirt</li> <li>• College navy shorts</li> <li>• Grey College anklet socks</li> </ul> <p><b>FEMALE STUDENT</b></p> <ul style="list-style-type: none"> <li>• College checked blouse and checked culottes or navy long pants</li> <li>• White College socks</li> </ul> <p><b>BOTH</b></p> <ul style="list-style-type: none"> <li>• Formal College hat (for travelling to and from school and formal events)</li> <li>• College bucket hat</li> <li>• College sports cap (optional for Years 3-6)</li> <li>• Raincoat (optional)</li> <li>• Black leather lace-up/Velcro shoe (formal or leather jogger style)</li> </ul>	<p><b>MALE STUDENT</b></p> <ul style="list-style-type: none"> <li>• College shirt</li> <li>• College navy shorts</li> <li>• Grey College anklet socks</li> </ul> <p><b>FEMALE STUDENT</b></p> <ul style="list-style-type: none"> <li>• College checked blouse and checked culottes or navy long pants</li> <li>• White College socks</li> <li>• Navy tights (optional)</li> </ul> <p><b>BOTH</b></p> <ul style="list-style-type: none"> <li>• Formal College hat (for travelling to and from school and formal events)</li> <li>• College bucket hat</li> <li>• College sports cap (optional for Years 3-6)</li> <li>• College formal jumper – to be worn over formal uniform only</li> <li>• Raincoat (optional)</li> <li>• College scarf (optional)</li> <li>• College navy trousers (optional)</li> </ul>

	<ul style="list-style-type: none"> <li>Black leather lace-up/Velcro shoe (formal or leather jogger style)</li> </ul>
<b>Accessories for Female Students</b> <ul style="list-style-type: none"> <li>Hair accessories may be navy, red, silver/grey or white</li> <li>Hair ties and pins should be a natural colour</li> <li>Hair claws are not permitted</li> <li>Oversized accessories e.g., JoJo bows are not permitted</li> </ul>	

## 5.2 College Sanctioned Uniform – Secondary School

### 5.2.1 Male Students – Years 7 - 12

Summer	Winter
<ul style="list-style-type: none"> <li>Formal College hat (grey)</li> <li>College white shirt – short sleeve</li> <li>College grey shorts with long grey stripe socks / long pants with black or grey business socks</li> <li>Plain black leather belt with a standard buckle</li> <li>Tie Years 7–11, Senior tie Year 12</li> <li>Standard black leather lace up school shoe (business style)</li> </ul>	<ul style="list-style-type: none"> <li>Formal College hat (grey)</li> <li>College white shirt – short sleeve</li> <li>College grey trousers</li> <li>Plain black leather belt with a standard buckle</li> <li>Tie Years 7–11, Senior tie Year 12</li> <li>Blazer</li> <li>Standard black leather lace up school shoe (business style)</li> <li>Black or grey business socks</li> </ul>

### 5.2.2 Female Students – Years 7 - 12

Summer	Winter
<ul style="list-style-type: none"> <li>Formal College hat</li> <li>College white blouse</li> <li>College grey skirt or College grey culottes or College grey pants</li> <li>Bow - Years 7–11, Senior bow Year 12</li> <li>Hair accessories may be navy, red, silver/grey, or white</li> <li>Hair ties and pins should be a natural colour</li> <li>Hair claws are not permitted</li> <li>Oversized accessories e.g., JoJo bows are not permitted</li> <li>Standard black leather lace up school shoe (business style)</li> <li>College white socks</li> </ul>	<ul style="list-style-type: none"> <li>Formal College hat</li> <li>College white blouse</li> <li>College grey skirt or College grey culottes or College grey pants</li> <li>Bow - Years 7–11, Senior bow Year 12</li> <li>Blazer</li> <li>Hair accessories may be navy, red, silver/grey, or white</li> <li>Hair ties and pins should be a natural colour</li> <li>Hair claws are not permitted</li> <li>Oversized accessories e.g., JoJo bows are not permitted</li> <li>Standard black leather lace up school shoe (business style)</li> <li>College white socks</li> </ul>

### 5.2.3 Optional Uniform Items – Years 7 - 12

Summer	Winter
<ul style="list-style-type: none"> <li>• College formal jumper</li> <li>• Stockings (optional - female students only – nearly black or charcoal)</li> </ul>	<ul style="list-style-type: none"> <li>• College formal jumper</li> <li>• Stockings (optional - female students only – nearly black or charcoal)</li> <li>• Navy scarf (optional)</li> </ul>

## 5.3 College HPE Uniform

### 5.3.1 All Students

<ul style="list-style-type: none"> <li>• College bucket hat (Prep – Year 2)</li> <li>• College bucket hat/sports cap (Years 3 –12)</li> <li>• College sports polo (in House colour)</li> <li>• College sports shorts - unisex</li> <li>• College sports fleecy tracksuit jumper (optional – only worn over sports uniform)</li> <li>• College sports jacket (optional – only worn over sports uniform)</li> <li>• College sports tracksuit pants (optional – only worn with sports uniform)</li> <li>• Senior sports shoe – low cut, lace up jogger</li> <li>• College navy sports socks – unisex</li> <li>• Junior sports shoe options – black leather jogger worn with formal uniform or predominantly black sports shoe (predominantly white leather joggers will be permitted until 2025, during transition phase)</li> <li>• Junior School swimming bag, College swimmers, College House cap and College swim shirt.</li> </ul>
--

### 5.4 Correct wearing of the College Sanctioned Uniform

- 5.4.1 The formal College hats are to be worn square on the head, and girls' hairstyles must not interfere with the appropriate wearing of the formal hat.
- 5.4.2 Sport Uniform items may not be interchanged with the formal uniform.
- 5.4.3 During Terms 2 and 3 the College Blazer must be worn to and from the College by students in Years 7-12.
- 5.4.4 Male students are to ensure that their formal shirts are worn with the top button always fastened and tucked in.
- 5.4.5 The wide end of the tie should be no lower than the top of the student's belt buckle.
- 5.4.6 Male students are to wear a black leather belt with a standard silver, black or grey buckle when wearing the College grey shorts, trousers, or pants.
- 5.4.7 Tailored trousers or pants are hemmed, so they are to extend past the ankle to the top of the student's shoe.
- 5.4.8 Senior male students are to wear the College long grey stripe sock pulled up and folded down once from the top when wearing the tailored College grey shorts.
- 5.4.9 When wearing the tailored College grey trousers or pants, students must wear a plain black or grey business sock that extends past the ankle.
- 5.4.10 The College grey skirt/culottes (Years 7-12) are hemmed, so it sits on or below the knee when the student is standing.

### 5.5 Correct wearing of the College HPE Uniform

- 5.5.1 All students are expected to wear their House polo (Years P-12) during HPE lessons.
- 5.5.2 "Bicycle pants" or "skins" can be worn under the HPE uniform, although they are not to be seen.
- 5.5.3 Only the tracksuit, sports jumper, or jacket, and not the College jumper, can be worn over the PE uniform for extra warmth.
- 5.5.4 Where there is not a specific sports shirt, the white College sports shirt is to be worn to stipulated TAS and JTAS events and Saturday sport, as communicated by the Sport Department.
- 5.5.5 All students competing in interschool competitions should only wear the College tracksuit or sports jumper to and from the event in colder months.
- 5.5.6 All students must wear either the College sports cap or bucket-style hat for all outdoor sporting activities.

### 5.6 Personal Presentation

- 5.6.1 No jewellery is to be worn when in any College uniform or during a College sanctioned event. Exceptions to this are listed below:
  - Senior female students are permitted to wear one pair of gold or silver sleeper earrings (1cm in diameter and no thicker than 2mm). Round stud earrings (maximum 4mm), with one earring in each ear is permitted. Ear piercings (female students only) are to be in the ear lobe only. Senior female students are permitted to wear small pearl earrings (maximum size 4mm).
  - Junior female students are permitted to wear one pair of gold or silver continuous sleeper earrings (1cm in diameter and no thicker than 1mm). Round stud earrings (maximum 2mm), with one earring in

each ear are permitted. Ear piercings (female students only) are to be in the ear lobe only.

- Both Senior and Junior students are not permitted to wear stud and sleepers with embellishments. All earrings are to be of plain style with no stones.
- Students are permitted to wear a religious symbol that is not visible around the neck while in a College uniform.
- Other religious jewellery requires a “Uniform Exemption” application to be submitted to the relevant sub school.

**5.6.2** Wrist bands are not permitted (excluding medical bracelets).

**5.6.3** Students may wear one wristwatch. Watch bands must be of a conservative colour complementary to the Canterbury uniform, for example, blue, black, grey, or tan and of conservative style, that is, no over-sized, or toy-based watches. Please see mobile phone policy regarding writ watch technology for Junior School students.

**5.6.4** Students are not permitted body piercing such as in the eyebrows, nostrils, lips, and tongues.

**5.6.5** Plastic studs for piercings are not permitted.

**5.6.6** Tattoos, either visible or not, are not permitted. Students with tattoos will have their enrolment at the College reviewed by the relevant Head of School.

## 5.7 Hair and Grooming

**5.7.1** Hair is to be neatly brushed and always groomed.

**5.7.2** The acceptability of hairstyles is based on neatness, cleanliness and general appearance when wearing all sporting and formal aspects of the College uniform.

**5.7.3** Girls with hair longer than the top of the of their College blouse collar must have hair tied up, brushed neatly in single or double ponytail, plaits, braid, or bun. Half up is not permitted.

**5.7.4** Hair that is styled on top of the head should not prevent girls from wearing their College hats or issued protective equipment.

**5.7.5** Small elastic hair bands for ponytails must be natural colour, black or clear.

**5.7.6** Hair accessories may be navy, red, silver/grey, or white.

**5.7.7** Hair ties and pins should be a natural colour.

**5.7.8** Hair claws are not permitted.

**5.7.9** Oversized accessories e.g., JoJo bows are not permitted.

**5.7.10** Boys are expected to be always cleanly shaven.

**5.7.11** Sideburns may not be any lower than the bottom of the ears.

**5.7.12** Boys’ hair is to be regularly cut, styled, and blended conservatively and neatly groomed always.

**5.7.13** Radical and exaggerated styles for all students, including those with excessive length, bulk or extreme height are not permitted. Such styles include, but limited to, stepped haircuts, wedges, comb-overs, Mohawks, undercuts, tracks, mullets, and styles of an uncombed appearance.

**5.7.14** The length of the hair must be off the ears and face and not interfere with the eyes. Boys’ hair is to be cut so it is above the buttoned collar of the formal College uniform. Girls’ hair must be tied back.

**5.7.15** The hair is not to interfere with the correct wearing of College hats or issued protective equipment.

- 5.7.16** Students are to avoid the use of hair product in styling their hair.
- 5.7.17** A student may not attend the College with hair that is not of a natural hair colour and is consistent in its appearance; this includes streaks, ombre/balayage and tips. Decisions about the appropriate colour of a student's hair are at the discretion of the relevant Head of School.
- 5.7.18** If a student attends the College with inappropriate hair colour or style, the student's parent or carer will be contacted, and the hair will need to be returned to a natural colour or style before the student can re-enter the College.

### 5.8 Cosmetic and Make-up Enhancements

- 5.8.1** Students are not permitted to wear cosmetic or make-up enhancements; this includes but not limited to:
  - Fake eyelashes or eyelash extensions
  - Eye-makeup
  - Enamel nails, inclusive of tips, French manicures, and nail polish
  - Make-up, including:
    1. Lipstick
    2. Coloured lip gloss
- 5.8.2** Senior Students are allowed light coverage (foundation).
- 5.8.3** If a student attends the College with false eyelashes, the student's parent or carer will be contacted, and the eye lashes will need to be removed before the student can re-enter the College.

### 5.9 School Bags

- 5.9.1** Junior School students are required to have either the College backpack or trolley bag for everyday use. The swimming bag, library bag and homework bag will also be used throughout the year. Year 5 and 6 are required to also have the College sports bag.
- 5.9.2** Senior School students are required to have either the College backpack or sports bag.
- 5.9.3** Students carrying laptops must carry it in the College provided laptop bag, (Year 12 on BYOD must have a plain black sleeve).

## 6. Roles and Responsibilities

### Students:

- Attend school every day wearing the correct uniform, including the correct Canterbury school bag.
- If aspects of the uniform are not able to be worn (e.g., lost tie), present a note from parent/carers to Head of House or classroom teacher for approval to be out of uniform. This must be rectified on the day (or the following day if the Uniform Shop is closed).
- Bring correct uniform for sport training and physical education lessons (parent/carers note or medical certificate).
- If attending sport as a spectator, Years 7 – 12 must wear full formal uniform. Students will then change into their sport uniform for warm up and the game.
- Students will be required to rectify incorrect uniform (where possible) which may be changing hair ties, shaving, removing make-up or forbidden items, borrowing aspects



of the uniform from administration.

- For all school events, including out of school hours events, students must wear full school uniform unless otherwise directed by the College. Communication about these requirements will be provided to students.
- Full and correct school uniform must be worn to and from school. This is particularly important when stopping off in public places enroute.

### Parents/Carers:

- Parents/carers are required to support the College’s Uniform Policy by ensuring their sons/daughters have the required uniforms and adhere to the personal presentation requirements.
- Parents/carers are required to provide a note when their son/daughter is not in the required uniform and rectify on the day (or the following day if the Uniform Shop is closed).
- Parents/carers are required to support the College in ensuring their sons/daughters are wearing the full school uniform to out of hours events as requested.
- Parents/carers are required to support the College by ensuring their son/daughter is wearing full and correct school uniform to and from school, particularly when stopping off in public places enroute.
- Parents must support the processes for the wearing of incorrect uniform, which may include lunch and/or afternoon detentions.

### Staff:

- Provide a clear understanding of the uniform requirements.
- Support students who bring a note explaining why they are out of uniform, including directing to the Head of House or classroom teacher and supporting the student to find lost items.
- Reminding students of expectations for days where a change in uniform is required.
- Provide hair ties, shaving equipment, bobby pins, make up wipes, nail polish remover and other clothing items (where available) to students to ensure the correct uniform is always worn.

## 7. Review

This policy and its associated procedures, quick reference guides and protocols will be reviewed in accordance with the College’s policy review processes. Canterbury College, however, reserves the right to review this policy at any time.

<b>Version Number:</b>	v1.42023
<b>Policy Library:</b>	College Operations
<b>Responsible Officer</b>	Head of Junior/Head of Secondary
<b>Approval Authority:</b>	Executive Team
<b>Last Approval Date:</b>	November 2023
<b>Review Date:</b>	November 2024
<b>Related Policies/Procedures:</b>	Student Behaviour Policy Community Code of Conduct
<b>Acknowledgements:</b>	