

POSITION DESCRIPTION

Secondary School Teacher

The role of a teacher is to provide a stimulating learning environment which caters for a wide range of students. This learning environment will exhibit a positive and professional relationship between the teacher and students and be complemented by a professional and positive relationship between the teacher and the parents of the students.

As a member of the teaching team and a member of the Canterbury College staff the teacher will be expected to work in a collaborative manner with colleagues in a manner which is reflective of the College Values.

POSITION: Secondary School Teacher
REPORTS TO: Head of Secondary School through the Head of Faculty

SALARY: As per Canterbury Enterprise Agreement 2022-25
DATE: March 2023

Essential qualifications and licenses

- » Current **Queensland College of Teachers Registration**
- » Degree / Diploma qualifications relevant to the position
- » Any other Qualifications.

Organisational expectations

All employees are bound by the requirements of the College's policies, procedures and stated mission to act with integrity and in a way that shows a proper concern for the public interest, be familiar with and follow the spirit and content of the College's Code of Conduct and Values.

This includes the College's desire to serving the community by providing a high quality of service, and the assumptions which govern the conduct of staff, which include:

- » Loyalty, respect and trust
- » Corporate teamwork
- » Excellence and continuous improvement
- » Open, fair, accountable and efficient work practices
- » Staff development and concern for people
- » Quality of customer service.



Position purpose

Teachers are responsible for the professional teaching and learning in their scheduled classes, delivering quality education to students.

Teachers also have a prime responsibility to offer care for the students in their class or under their supervision taking steps to nurture personal growth, respect for others and develop self-confidence.



Responsibilities

Position responsibilities

- » Have a commitment to developing mastery of their subject area or year level
- » Prepare diligently to teach allocated class groups
- » Apply this preparation in a professional manner
- » Assess carefully and professionally under the direction of the teacher's supervisors at the College
- » Maintain such records of student learning as they are required to by their supervisors
- » Work sincerely within the ethos and values of the College
- » Deal promptly and efficiently with requirements such as record keeping and the maintenance of student attendance and achievement information
- » Support colleagues in promoting the ethos and values of the College
- » Conduct themselves in a way which develops personal respect, respect for the College and the teaching profession.

Professional Responsibilities

All staff are required to contribute to the collective welfare of the College community. As such they are required to:

- » Work collaboratively with their peers to meet position and departmental responsibilities
- » Attend such meetings of department or College staff as requested by their supervisors
- » Attend student assemblies, worship and other activities as are necessary for the smooth conduct of the College
- » Model for student's appropriate dress, deportment, language, behaviour and communication
- » Support colleagues in promoting the ethos and values of the College
- » Conduct themselves in a way which develops respect for themselves, and the College.

Extracurricular and Co-Curricular Activities

In achieving the above, teachers are required to contribute to co-curricular or extracurricular activities and school outdoor education programs.



Key selection criteria



These will be used by the selection panel to evaluate applicants. There is no requirement for a written response to these criteria.

1. Ability to plan, prepare and deliver learning and teaching programs across the year levels which meet the diverse needs and characteristics of students and are consistent with relevant syllabi followed by the College.

2. A demonstrated ability to apply the principles of inclusive teaching and learning, including the use of learning technologies and assessment, to create a supportive and challenging environment in which students are supported in achieving to their potential.

3. Ability to build relationships and partnerships with students, parents, fellow staff and the wider community through the use of well- developed communication and interpersonal skills.

4. A demonstrated commitment to working collaboratively with fellow staff and members of the wider community to establish productive partnerships which facilitate the optimising of student outcomes.

5. Demonstrated commitment to Christian values, the Anglican Ethos and the broader life of the College.

6. Demonstrated ability to contribute to the diverse extracurricular program of the College.

