Step 1 – Once logged in to your Canterbury College Parent Profile, select My Transactions



Step 2 – Select: Add Credit

📯 Ro	llCall		/	Change passwo	ord 🗳 Log Out	
Live Map	Bus Absences	Buses Routes	Alerts My A	ccount My Tr	ansactions	
My Balance (\$10.00)					Add Credit
		Student		Balance		
MISHA Test				\$10.00		
My Transactio	ons					
Student T	Date 🔺	Transaction Type	Transaction Amount	Running Total	Receipt#	Reason
MISHA Test	27/01/2022 08:35	ACC ADJUST	\$10.00	\$10.00	RCS220141	**TEST CREDIT**

Step 3 – 1) Select the student by clicking on the drop down arrow / 2) Enter the amount you wish to add / 3) Select the PayPal symbol

Add Credit	×
Please select Student and Amount that you want to add Credit.	
Student	
MISHA Test	7 ~
Amount	
\$ 0.00	2
Transaction Surcharge Fees	
\$ 0	
Total	
\$ 0	
	S PayPal

Step 4 – the following popup screen will appear. If you have an account, sign in using your mobile number. If you don't have account set up and wish to continue as a guest, select Pay with a Card

🥊 Log in to your PayPal account - Google Chrome 🛛 🗌 🖸	×							
■ paypal.com/checkoutnow?locale.x=en_AU&fundingSource=paypal&se.								
	•							
Pay with PayPal								
Enter your email or mobile number to get started.								
Email or mobile number Forgotten your email?								
Next								
or								
Pay with a Card								
Cancel and return to Canterbury College Limited								
	Ŧ							



Step 6 – enter your card details and finalise payment by scrolling to the bottom and selecting continue. You can either create an account here if you wish or continue as a guest.

🥊 PayPal - Google Chrome	– 🗆 X	👂 PayPal - Google Chrome — 🗌	×
paypal.com/checkoutweb/signup?locale.x=en_A PayPal % \$	U&fundingSource=pay	paypal.com/checkoutweb/signup?locale.x=en_AU&fundingSource= able to check out more quickly every time you shop. See terms	∘pay
PayPal Guest Checkout We keep your financial information secu encrypted.	rely	Create a PayPal account? (It only takes a moment.) Yes, I'd like to sign up for a PayPal account.	
Country/region Australia	~	Create password No, I don't want an account now. You are at least 18 years eld and you confirm	
Card number		that you have read, consent and agree to PayPal's Privacy Statement.	
MM/YY CVV		We'll pre-authorise up to \$10.56 AUD on your card, then send you back to the seller to complete your purchase. If you don't complete it or the purchase amount changes, any pending pre-authorisations usually drop off within 1 business day.	
Billing address		Continue	- 1
First name Last name	•	Have a PayPal account? Log in	
Address line 1		Cancel and return to the merchant's site	+